

**OFFICE USE ONLY:**

- ☐ **Invoice/Agreement**
☐ **Date Confirmed:** _____
Staff Initials _____

YAA ON THE GO REQUEST FORM – SEA YAA (Under the Sea)

To schedule your outreach, complete this form and submit it via email, or standard mail, print legibly.

About Your Group

School Name _____

Street Address _____

City, State, Zip Code _____

School Phone & School Fax _____

Your Name _____

Your Phone _____

Your E-mail Address _____

Student Grade Level _____

Are you a title 1 school? YES NO

Is your school using their SASP funds for this outreach? YES NO

Please identify any special accommodation your group might need:

- ☐ Special Education ☐ Physical Disabilities
☐ ESL ☐ Other (please specify) _____

Outreach Information

- Each session lasts 45 minutes and includes all materials for the project
- Sessions must be consecutive on the same day and must take place in the same area
- Minimum of 2 sessions per day and maximum of 4 sessions per day
- Cost: 2 sessions = \$600; 3 sessions = \$700; 4 sessions = \$800
- Prices are flat rate for maximum number of participants in each session
- For Kindergarten and up to adults: maximum 25 students per session
- For the safety of participants, staff, and the YAA 12 passenger mini bus, Must provide an outdoor parking space for the bus with enough room to set up: (1) 10'x10' tent, (3) 6ft. tables
- Sessions can start at 9:00am, with 15 minute breaks between sessions. If three or more sessions in one day, then one break must be 30 minutes
- Travel fee of \$75 for Miami-Dade and Palm Beach counties. Outside of the tri-county area additional travel fees will apply

STEP 1: SELECT A PROGRAM

- ☐ **YAA ON THE GO REQUEST FORM – SEA YAA (Under the Sea)**

STEP 2: MAKE A SCHEDULE

Number of Sessions _____

Sessions can start at 9:00am, with 15-minute breaks between sessions. If three or more sessions in one day, then one break must be 30 minutes

Session 1 _____ students **Time** _____ - _____

Session 2 _____ students **Time** _____ - _____

Session 3 _____ students **Time** _____ - _____

Session 4 _____ students **Time** _____ - _____

STEP 3: LIST CHOICES FOR VISIT DATES

Date of Visit (available Mondays – Sunday)

If your requested entrance date is not available, you may be booked into your next preferred slot.

1st choice Date of visit _____

2nd choice Date of visit _____

3rd choice Date of visit _____

STEP 4: SUBMIT YAA ON THE GO OUTREACH REQUEST

Phone: 954-424-0085 ext. 102

Email: Frontdesk@yaamuseum.org

Mail: Young At Art

8000 W Broward Blvd Ste. 208 (inside Broward mall)

Plantation, FL 33388

Reservations are not confirmed until you receive our confirmation letter that will indicate any fees associated with your visit. A non-refundable & non-transferable 20% deposit is due within 10 business days of reserving your program. Full payment is due by the visit date. For rescheduling, cancellations, or changes in final count you must contact us at least 7 business days BEFORE your program.

Where did you hear about YAA ON THE GO?

- ☐ Museum ☐ Friend ☐ Ad ☐ Email ☐ Google ☐ Social Media ☐ Other: