



OFFICE USE ONLY:	
<input type="checkbox"/>	Invoice/agreement
<input type="checkbox"/>	Date Confirmed: _____
	Staff Initials _____

SUMMER FIELD TRIP REQUEST FORM 2024

To schedule your field trip, complete this form and submit it via email or standard mail. Please print legibly.

About Your Group

Organization Name _____

Street Address _____

City, State, Zip Code _____

Phone & Fax Number _____

Your Name/Title _____

Your Phone _____

Your E-mail Address _____

Number of Students _____ Student Grade Level _____

Number of Teachers/Chaperones _____

Field Trip Information

- Group Size: Minimum 10 students - Maximum 75 students
- If your group has less than 10 students, you are still responsible for payment of 10 students
- Your group is responsible for paying for the original scheduled amount of students UNLESS Young At Art is notified at least 5 business day prior to trip.
- Teachers/Chaperones: One free adult per 10 students. 10 adult max chaperone limit.
- Special Needs – One free adult per ESE student, max of 30 students/30 adults
- Additional Chaperones - \$8 per adult
- If making a reservation in less than 10 business days of the field trip date, the full field trip amount must be paid in full at time of reservation to reserve your field trip date and time.
- If making a reservation in less than 5 business days of the field trip date, a late booking fee of \$30 will be charged in addition to the field trip fees.
- Depending on capacity and field trip package/size, your group may be in the museum during operating hours and around the general public.
- Late arrivals are subject to shortened program or cancellation. Unfortunately, time cannot be extended if field trip arrives late.

Refer to Field Trip Brochure for specifics:

STEP 1: SELECT A PACKAGE

- Exhibit Exploration Package (\$13 per student) (guided tour of primary gallery space) 9:45am-11:30am (NO RESERVED SPACE FOR LUNCH)

STEP 2: LIST CHOICES FOR VISIT DATES

Date of Visit (available Mondays-Fridays)

If your requested entrance date is not available, you may be booked into your next preferred slot.

1st choice Date of visit _____

2nd choice Date of visit _____

3rd choice Date of visit _____

STEP 3: YAA for ALL ACCOMMODATIONS

Please identify any special accommodation your group might need:

- Special Education (#____)
- Physical Disabilities (#____)
- ESL (#____)
- Other (please specify) _____

Please indicate the tools/accommodations needed to have an artful YAA visit:

STEP 5: SUBMIT FIELD TRIP REQUEST

Phone: 954-424-0085

Email: FrontDesk@yaamuseum.org

Mail: Young At Art Museum
8000 West Broward Blvd STE. 208, Plantation, FL 33388 (INSIDE BROWARD MALL)

Reservations are not confirmed until you receive our confirmation letter that will indicate any fees associated with your visit. A non-refundable & non-transferable 20% deposit is due within 10 business days of reserving your program. Full payment is due upon arrival. For rescheduling, cancellations or changes in final count you must contact us at least 5 business days BEFORE your program.

Where did you hear about YAA Field Trips?

- Museum Friend Ad Email Google Social Media Other: _____