ART INSTITUTE REGISTRATION FORM 2019-2020
Fill out a separate form for EACH registrant.

PARTICIPANT NAME: (First)__________________________ (Last)__________________________

AGE: (if under 18) _______ DOB: _______ EMAIL (if over 18):_____________________________________________

HOME ADDRESS:___________________________________________________________________________________
Street                                                                          Apt.#                             City
State                      Zip

YAA MEMBER: YES ____ NO ___ EXPIRATION: _____________
First time taking classes? YES  NO

Where did you hear about Young At Art Classes? (circle one) Museum Ad  Email  Google  Social Media  Friend Other: _____

Circle YAA Institute Programs registrant has attended: Class Camp Workshop
Mommy & Me Studio Art Pass Adult Mixer Homeschool Art Night At the Museum

Fill out below if participant is a minor:

PARENT #1 NAME:________________________________________ EMAIL:_____________________________________

PARENT #1: CELL # ______________________ WORK #: ______________________

PARENT #2 NAME:______________________________________ EMAIL:_____________________________________

PARENT #2: CELL # ______________________ WORK #: ______________________

EMERGENCY CONTACT NAME (other than parents): Mr. / Mrs. / Ms. ____________________________

EMERGENCY PHONE #: __________________________ RELATIONSHIP TO REGISTRANT: _______________________

Parents and Emergency Contacts will be listed as authorized to pick up. If you would like to list anyone else to pick up your
child, please list their names here: (1)___________________________(2)_________________________

Security Code:________________________________________ This code will be used to verify your identity if you call to add someone to the pick-up list.

☐ ArtSTUDIO-CHILD/TEEN Classes $425 Member / $475 Non-Member (TWO SESSIONS) Sign up & save
☐ ArtSTUDIO-CHILD/TEEN Classes $240 Member / $265 Non Member (ONE SESSION- 8 weeks)
☐ ArtSTUDIO-Senior Classes $155 Member/ $170 Non Member (ONE SESSION- 5 weeks)
☐ ADULT MIXER $35 per person
☐ NIGHT CAMP $30 Member/ $50 Non Member
☐ ONE DAY CAMP $55 Member/ $60 Non Member, Optional: $15 Daily or $70 Weekly Ext. Care, $8 Daily or $40 Weekly Lunch

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PAYMENT INFORMATION:

☐ CHECK: Make Payable to YOUNG AT ART MUSEUM  CHECK #: ______________________ DATE: ______________________
☐ CREDIT CARD (check one): ☐ AMEX ☐ DSCR ☐ MC ☐ VISA NAME ON CARD: ____________________________

CREDIT CARD #: ______________________ EXP DATE: ______________________ ZIP CODE: ______________________

*For Camp or Class, additional late pick-up fee of $15.00 for the first 15 minutes, plus $1.00/minute thereafter will automatically be charged
if registrant not picked up at the close of the camp or class scheduled times.

By signing below you verify all information is correct.
Registrant or Guardian Signature ______________________ Date ______________________

954-424-5031 • 954-473-8798 fax • www.youngatartmuseum.org • ArtInstitute@YoungAtArtMuseum.org 751 SW 121 Ave. Davie, FL 33325
AGE REQUIREMENTS
Children must turn the minimum age requirement on or before the session in which they are registered.

PAYMENT
Payment is due in full at the time of registration to reserve a spot in class. All payments are NON-REFUNDABLE. No Refunds, transfers or make-ups for absences, withdrawals or cancellations. NO EXCEPTIONS. A minimum of 5 students must be registered for class to run. If YAA cancels a class a refund will be issued for any remaining classes, or registration fees can be held and applied to another class.

TRANSFER
All Transfer requests must be submitted by email two weeks prior to start date. Transfer approval requires a $25.00 fee per participant and will be made depending on space availability. Only one transfer request per family will be accepted. Payments are not transferable to anyone outside of the immediate family. Submit transfer requests to Visitor Services office in person or by emailing Artinstitute@youngatartmuseum.org.

ABSENCES / WITHDRAWLS / CANCELLATIONS/ NO SHOWS / DISMISSALS
Absences, cancellations, withdrawals, no-shows or dismissals will not be eligible for refunds, transfers, or prorating or credit.

CREDITS
Requests for credits in the form of a YAA Gift Card or towards a future YAA Institute Class or Camp program must be made in writing via email or in person to the Visitor Services office, Artinstitute@youngatartmuseum.org. Requests must be received no later than two weeks prior to the first day of the program. All requests will be considered but not all requests may be granted.

MINIMUM ENROLLMENT
Classes, camps, programs and workshops must have a minimum of 5 students per program, per session or day in order for the program to run. YAA will notify you as soon as possible if this enrollment is not met. Please register in advance of the beginning of the session as this will help determine class enrollment early. If the class does not run, you will be given the option to choose another program that fits your interest and schedule. If there are no other options then YAA will offer a credit or to put towards the registration fee of another session. If YAA cancels a class a refund will be issued for any remaining classes, or registration fees can be applied to another class.

MAKE UP CLASSES
A participant can make up one absence if the same class is offered for the same age group on another day within the week of the absence. As the schedule permits, the week after the session ends will be for makeup classes. If there is no week in between, your instructor will let you know when the make-up class will take place. YAA offers make up classes as a courtesy and cannot offer make ups for more than one class missed in a session. Make ups cannot be extended into another session and classes cannot be pro-rated if missed. Please arrange the make-up class with your instructor.

LATE REGISTRATION
We accept late registrations up to the 4th week of classes. Please check with Visitor Services to find out the last date to register for the current session. Instructors will make every effort to accommodate students who have enrolled after the first day of class. Projects completed prior to the start date for the student will not be included due to time.

CLASS DROP OFF/PICK UP POLICY
Parents and authorized adults must park their car in a designated parking space and escort their child(ren) into the museum and sign them in, if they are under the age of 13. Teenagers 13 and over are permitted to sign themselves in and out. Students dropped off more than 5 minutes before class start time, and picked up more than 5 minutes after class pickup time will be automatically charged for extended care at a rate of $15.00 for the first 15 minutes and $1.00 per minute thereafter.

CAMP DROP OFF/PICK UP POLICY
Camps must be escorted into the building by a parent/guardian for check-in. Children registered for before care may be dropped off 8:00am to 8:45am. All others may be dropped off 8:45am to 9:15am. Students dropped off before 8:45am and picked up after 5:00pm will be automatically charged for extended care at a rate of $15.00 per day. Extended care students picked up after 6:00pm will be automatically charged $5.00 plus $1.00 per minute thereafter.

EQUIPMENT
The replacement value of any equipment damaged or broken by registrant, including but not limited to iPads, iMacs, cameras, etc. will be charged to your account. The payment must be paid in full at the end of the session.

PHOTO RELEASE
I authorize Young At Art Museum to take photographs of me, my child/children and our art work for marketing purposes. I give permission for these pictures to be used in the museum's printed materials, including advertisements, brochures, flyers, websites, and social media. If you do not wish for your child to be photographed, please check “NO” in the box below.

☐ YES ☐ NO

ANTI-BULLYING POLICY
Young At Art Museum has a zero tolerance policy for bullying. Young At Art is committed to protecting its campers, staff, and volunteers from bullying, harassment, or discrimination for any reason and of any type. Young At Art believes that all campers, staff and volunteers, are entitled to a safe, equitable, and harassment-free camp experience. Bullying, harassment, or discrimination will not be tolerated and shall be just cause for disciplinary action. Bullying is defined as: “Bullying” means systematically and chronically inflicting physical hurt or psychological distress on one or more students, employees, or volunteers. It is further defined as: unwanted purposeful written, verbal, nonverbal, or physical behavior, including but not limited to any threatening, insulting, cyber-bullying or dehumanizing gesture, that has the potential to create an intimidating, hostile, or offensive environment or cause long term damage; cause discomfort or humiliation; or unreasonably interfere with the individual’s performance or participation, is carried out repeatedly and is often characterized by an imbalance of power. Bullying may involve, but is not limited to:
unwanted teasing, threatening, intimidating, stalking, cyberstalking, cyberbullying, physical violence, theft, sexual, religious, or racial harassment, public humiliation, destruction of museum or personal property, social exclusion, including incitement and/or coercion, rumor or spreading of falsehoods.

BEHAVIOR AGREEMENT
1st offense – Verbal warning
2nd offense – Parent notification via phone, written notice or in person by the YAA Institute Director
3rd offense – Teacher, parent and child conference
4th offense – Possible suspension or expulsion from Young At Art Programs
Any action committed by a child that could or does result in injury to themselves, other students, volunteers or staff will result in immediate expulsion from Young At Art Programs. No refunds are given if child is dismissed due to behavior issues.

MEDICATION FORM
If your child needs to take medication during camp hours please fill out a MEDICATION FORM. You can obtain a medication form from the Visitors Service office. Please pack all medication(s) in a sealed Ziploc bag, clearly labeled with your child’s name, age, medication, teacher name, dosage and time to deliver, along with dosage cup. Medications will be stored in the Education office.

MEDICAL EMERGENCY
In the event of an extreme medical emergency, Young At Art staff will contact emergency medical personnel and will then contact the child’s parent or guardian, or the Emergency contact in the case of an unresponsive adult. In the event a parent/guardian cannot be reached the Emergency contact will be called. Based on medical personnel’s assessment, your child may be transported to a local hospital to receive further medical attention. Emergency Medical personnel will not honor requests to take children to specific hospitals, doctors or medical establishments.

SICK POLICY
Your child will be sent home if (s)he exhibits any of the following symptoms: high fever (100°F or higher), extremely red eyes, vomiting, diarrhea, severe cough or difficulty breathing. Children absent for 2 or more days must bring a doctor’s note clearing the child to return to class/camp. Refunds will not be issued for missed days.

INJURIES/ACCIDENTS
If your child is injured while in class/camp, our staff will provide basic first aid. Depending on severity of the injury, you may be contacted by phone. An incident report will be filled out and placed in your child’s records. If your child has an accident that requires a change of clothes, you will be called to either bring a change of clothes or pick up your child.

YAA FOR ACCESS TO LIFELONG LEARNING
Young At Art Museum (YAA) is proud to announce a new initiative YAA for ALL: Access to Lifelong Learning. Working in partnership with the University of Miami and Nova Southeastern University’s Center for Autism and Related Disabilities (CARD), YAA has developed special programs such as Sensory Sunday, every second Sunday of the month and events for children and adults with autism or other sensory integration sensitivities.

YAA staff has been trained by CARD, with each Museum program carefully planned and structured to provide the best possible museum experience for all visitors.

Young At Art is a fun, engaging, stimulating and hands-on environment. The exhibit galleries maybe crowded with loud noises, large open spaces, blinking lights, bold bright colors, and maybe overwhelming for those with sensitivity to such stimuli.

YAA’s Art Classes and Camps are designed for students of all abilities to participate. Classes are 1.5 hours long and are held inside the Art Institute studios and Camps are a full 8-hour day held inside the studios and exhibit classrooms. Our Art Educators are CARD trained, and classrooms are equipped with adaptive tools to accommodate all needs.

Your child’s safety and enjoyment in our classes and camps is our utmost priority. YAA staff will provide the following support: breaks outside the classroom, visual aids, adaptive tools, accommodations for classroom aids and therapist visits, and work with your family to create a plan while your child is here. However, YAA is not a therapeutic environment. If your child exhibits ongoing safety concerns including running away, hitting, climbing of furniture for example, YAA will require an aid present for the entire duration of the class, camp or workshop.

Parents must sign a safety waiver alongside their registration for any YAA Institute Programs. If YAA determines that the child poses a safety concern to him/herself or others, the child will be dismissed from the program and the parent asked to pick up the child.

MEDICAL INFORMATION (This information will be used in the event of an emergency to better serve you)
List any specific medical, social, emotional or behavioral issues.
List any allergies (food, medicines, insects, etc. and list any medications)

SAFETY CONCERNS
Please list safety concerns you have for your child while in classes or camps.
Session Dates 2019-2020

Session 1: Aug 26- Oct 19, 2019    Session 2: Oct 21- Nov 21
Session 3: Jan 6- Feb 29    Session 4: March 9- May 9    Session 5: June 15- Aug 8

ARTWORK
Please call visitor services to pick up artwork after the end of the session. Young At Art Museum is not responsible for artwork left after the dates below. Artwork may be disposed of due to space limitations. Artwork left after the LAST DAY OF CLASS must be picked up within 1 week.

Pick up dates for:
Session 1: OCT 21-25    Session 2: JAN 6-10    Session 3: MAR 2-6    Session 4: MAY 11-15

Artwork exhibited in the SHOWCASE can be picked up before the next showcase.

Pick up dates for artwork exhibited in showcase:
Session 1: DEC 9-13    Session 2: FEB 17-21    Session 3: April 27-May 1    Session 4 & 5: Pick up artwork the same day

All children named on this agreement must be fully immunized.

I, including my spouse or other members of my family, do hereby release and hold harmless Young At Art Museum, its employees, board members and related parties from all liability for lost and stolen personal items, injuries from attending and/or participating in any class, camp, YAA programs, tour or other function of the museum and hereby agree to the class/ camp rules, guidelines and agreement.

By signing this agreement I agree to uphold all the outlined policies explained within.

Participant Name _________________________________________ Parent Name (if registering minor) __________________________

Parent/ Guardian Signature __________________________________ Date ______________________

(Agent Classes) Adult Signature ____________________________ Date ______________________

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