



To schedule your rental space at Young At Art Museum, complete this form and submit it in person, via email, or standard mail. Please print legibly.

## About You

You must be 18+ to be a Renter

### Club Sponsor Information

Name \_\_\_\_\_

Title/Role \_\_\_\_\_

Street address \_\_\_\_\_

City, State, Zip code \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Club Name \_\_\_\_\_

School Name \_\_\_\_\_

## Event Packages

Rentals include one security guard, two YAA staff members, and one hour set-up.

- Teen Center**  
\$25 | Capacity: 20
- Knight Gallery Exhibit**  
\$50 | Capacity: 150
- CultureScapes Exhibit**  
\$50 | Capacity: 180
- GreenScapes Exhibit**  
\$50 | Capacity: 60

**Special Rental Bundle:**  
**1 Exhibit+ up to 50**  
**chairs, 5 tables, and**  
**sound system/mic:**  
**\$100**

## Event Theme

- Awards Ceremony
- End of Year Party
- Fundraising/ Recruitment Event

Other \_\_\_\_\_

## Date of Event (6pm-8pm)

Please choose all possible dates. If your requested event date and time is not available, you may be booked into your next preferred date. The time slot is from 6pm-8pm.

- December 21<sup>st</sup>, 2018
- January 18<sup>th</sup>, 2019
- February 15<sup>th</sup>, 2019
- March 15<sup>th</sup>, 2019
- April 19<sup>th</sup>, 2019
- May 17<sup>th</sup>, 2019

## Book Your Event!

Email: [volunteer@youngatartmuseum.org](mailto:volunteer@youngatartmuseum.org)

### Mail this form to:

Volunteer Coordinator  
 Young At Art Museum  
 751 SW 121 Ave.  
 Davie, FL 33325  
 954-424-5034

*Reservations are not confirmed until you receive a confirmation email. Upon approval, full payment is due 14 days prior to event.*

**\*non-refundable 50% Deposit due at time of booking**

# Event Details

Expected Total Number of guests \_\_\_\_\_

Number of teens (under 18) \_\_\_\_\_ Number of adults (*SCHOOL CLUB SPONSOR MUST BE PRESENT FOR THE DURATION OF THE EVENT*) \_\_\_\_\_

**Please indicate any additional requests you would like for your event:**

- Chairs (up to 50) - \$30
- Marquee - \$25
- Tables (up to 10)- \$30
- Sound system & microphone- \$25
- Projector & Screen- \$25

**Please provide a detailed description of your event (Who is this event for? How is the event going to help your club?)**

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**Special Request and Event Needs**

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Would you like YAA to market your club's event and invite local teens? YES NO

Where did you hear about Young at Art High School Club Night?

Museum Friend Ad E-Mail Other, please specify \_\_\_\_\_

## Event Guidelines & Agreements

1. Upon approval, a non-refundable 50% deposit is due at the time of booking. Payment of the total amount shall be paid with the signing of this agreement at least 14 days prior to the date of the event. Failure to pay the required balance plus 14 days prior to the date of the event shall render this agreement null and void.
2. If the event exceeds the time limit, the Renter shall pay an additional fee of \$50.00 per hour or partial hour to cover overtime charges, plus costs of security and staff.
3. The Renter's use of the facility and the activities of itself and all its guests thereon shall in all respects comply with all applicable laws, rules and regulations.
4. YAA staff reserves at its discretion the right to terminate the event or to remove any individual from the premises for behavior considered objectionable. Adults must closely monitor children at all times, and at no time shall the YAA staff be used to solely supervise the activities of the children under the age of 18.
5. The Club Sponsor employed by the Broward County High School must be present for the duration of the event.
5. The Renter shall be liable for any and all losses, injuries and damages occurring on or about YAA premises, whether to persons or property, in connection with such event or the use by the Renter and/or its guests.
6. Renter agrees to indemnify and hold harmless all associated with YAA including the officers, directors and employees of YAA, from and against all such claims, losses, injuries and damages, as well as the costs and expenses related thereto, including attorney fees. Provided, however, that such indemnification shall not apply to damages caused solely by agents, servants or independent contractors of YAA, except where such damages are covered by the Renter's workers compensation or other insurance coverage
7. To ensure the safety of exhibits and art objects in the museum:
  - no smoking is permitted anywhere in the facility,
  - no alcoholic beverages are allowed anywhere in the facility,
  - no candles are allowed in the museum,
  - no nails, tacks, staples, adhesive labels, tape or tags are allowed.
8. Following the use of the facility, the Renter will clean and return it to YAA in the same condition as it had been prior to the Renter's use. The Renter or the Renter's caterer is responsible for completely cleaning up at the end of the function. Renter shall pay an additional fee of \$250 for cleaning or greater fee if required by cleaning service, if the facility is not cleaned and returned to the same condition as it had been prior to the Renter's use.

**I UNDERSTAND AND AGREE THAT I WILL READ AND COMPLY WITH THE GUIDELINES AND AGREEMENTS STATED ABOVE**

**CLUB SPONSOR (18+)**

\_\_\_\_\_  
First and Last Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date