



<b>OFFICE USE ONLY:</b>	
<input type="checkbox"/>	<b>Altru</b>
<input type="checkbox"/>	<b>Invoice/agreement</b>
<input type="checkbox"/>	<b>Date Confirmed:</b> _____
	<b>Staff Initials</b> _____

**FIELD TRIP REQUEST FORM**

To schedule your field trip, complete this form and submit it via fax, email, or standard mail, print legibly.

**About Your Group**

School Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

School Phone & School Fax \_\_\_\_\_

Your Name \_\_\_\_\_

Your Phone \_\_\_\_\_

Your E-mail Address \_\_\_\_\_

Number of Students \_\_\_\_\_ Student Grade Level \_\_\_\_\_

Number of Teachers \_\_\_\_\_ Number of Chaperones \_\_\_\_\_

**Please identify any special accommodation your group might need:**

- Special Education       Physical Disabilities
- ESL                               Other (please specify) \_\_\_\_\_

I am interested in purchasing \_\_\_ classroom Art Pack(s) to extend student learning to the classroom after the Field Trip. Each Art Pack is \$75 and contains enough materials for 25 students.

<p><b>Field Trip Information</b></p> <ul style="list-style-type: none"> <li>• Group Size: Minimum 20 students - Maximum 225 students</li> <li>• Divide students into smaller groups of 30-35 before arrival if your group is larger than 35</li> <li>• If your group has less than 20 students, you are still responsible for payment of 20 students</li> <li>• Your group is responsible for paying for the original scheduled amount of students UNLESS Young At Art is notified as least 10 days prior to trip.</li> <li>• Chaperones: Pre-K – 1<sup>st</sup> Grade - One free adult per 5 students</li> <li>• Chaperones: 2<sup>nd</sup> Grade &amp; Up - One free adult per 10 students</li> <li>• Special Needs – One free adult per ESE student</li> <li>• Additional Chaperones - \$9.50 per adult</li> <li>• Late arrivals are subject to shortened program or cancellation</li> <li>• Field Trips begin at 10:00am (except for the Exhibit 11:30am slot)</li> </ul>
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Where did you hear about YAA Field Trips?

- Museum     Friend     Ad     Email     Google     Other: \_\_\_\_\_

Refer to Field Trip Brochure for specifics:

**STEP 1: SELECT A PACKAGE**

- Masterpiece Package (\$13.50 per student)
- Museum Exploration Package (\$12.50 per student)
- Workshop Package (\$12.50 per student) NO LUNCH PERMITTED
- Exhibit Package (\$9.50 per student) NO LUNCH PERMITTED
  - o Select time:  10:00am - 11:30 am OR  11:30am - 1:00pm
- Green Building Package (\$9.50 per student) NO LUNCH PERMITTED
- Artrageous Assembly Package (\$16.00 per student)
- Exhibit + Assembly Package (\$13.50 per student)

**STEP 2: CHOOSE 2 EXHIBITS (3 if Museum Exploration Package)**

- ArtScapes
- CultureScapes
- GreenScapes
- Traveling Exhibit : \_\_\_\_\_

**\*Exhibit assignments will be based upon availability if none were selected**

**If Masterpiece, Workshop, or Workshop + Assembly:**

Choose Art Workshop: \_\_\_\_\_

**If Workshop + Assembly or Exhibit + Assembly:**

Choose Assembly Performance: \_\_\_\_\_

**STEP 3: LIST CHOICES FOR VISIT DATES**

**Date of Visit** (available Mondays – Fridays)

If your requested entrance date is not available, you may be booked into your next preferred slot.

**1st choice** Date of visit \_\_\_\_\_

**2nd choice** Date of visit \_\_\_\_\_

**3rd choice** Date of visit \_\_\_\_\_

**STEP 4: SUBMIT FIELD TRIP REQUEST**

**Fax:** 954-473-8798    **Phone:** 954-424-5030

**Email:** reservations@youngatartmuseum.org

**Mail:** Reservations, Young At Art Museum  
751 SW 121 Avenue, Davie, FL 33325

*Reservations are not confirmed until you receive our confirmation letter that will indicate any fees associated with your visit. A non-refundable & non-transferable 20% deposit is due within 10 business days of reserving your program. Full payment is due upon arrival.*